



Finance Committee

Date: TUESDAY, 2 MAY 2017

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Subject to the approval of the Court of Common Council on 27 April 2017, the Membership of the Committee will be as follows:

Randall Anderson	Oliver Lodge
Nicholas Bensted-Smith	Paul Martinelli
Chris Boden	Jeremy Mayhew
Mark Bostock	Deputy Robert Merrett
Deputy Roger Chadwick	Hugh Morris
Dominic Christian	Deputy Henry Pollard
Karina Dostalova	William Pimlott
Simon Duckworth	Jason Pritchard
Sheriff & Alderman Peter Estlin	Alderman Matthew Richardson
Sophie Anne Fernandes	Sheriff & Alderman William Russell
Alderman Timothy Hailes	James de Sausmarez
Caroline Haines	Ian Seaton
Christopher Hayward	Sir Michael Snyder
Deputy Tom Hoffman	Deputy James Thomson
Michael Hudson	Philip Woodhouse
Wendy Hyde	Mark Boleat (Ex-Officio Member)
Deputy Jamie Ingham Clark	Deputy Catherine McGuinness (Ex-Officio Member)
Deputy Clare James	Andrew McMurtrie (Ex-Officio Member)
Gregory Lawrence	Deputy Alastair Moss (Ex-Officio Member)
Tim Levene	

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Court of Common Council from 27 April 2017.
For Information
(To follow)
4. **ELECTION OF CHAIRMAN**
To elect a Chairman in accordance with Standing Order 29.
For Decision
5. **ELECTION OF DEPUTY CHAIRMAN**
To elect a Deputy Chairman in accordance with Standing Order 30.
For Decision
6. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 21 February 2017.
For Decision
(Pages 1 - 12)
7. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 13 - 16)
8. **REPORT OF THE WORK OF THE SUB-COMMITTEES**
Report of the Town Clerk.
For Information
(Pages 17 - 18)
9. **DRAFT PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft minutes of the following Sub-Committee meetings:
For Information
 - a) Draft public minutes of the Corporate Asset Sub-Committee held on 10 February 2017 (Pages 19 - 26)
 - b) Draft public minutes of the Efficiency and Performance Sub-Committee held on 17 February 2017 (Pages 27 - 32)
 - c) Draft public minutes of the Finance Grants Sub-Committee held on 21 February 2017 (Pages 33 - 36)
 - d) Draft public minutes of the Information Technology Sub-Committee held on 22 February 2017 (Pages 37 - 40)

10. **RESOLUTION FROM THE POLICY AND RESOURCES COMMITTEE - APPOINTMENT OF SUB-COMMITTEE CHAIRMEN**
To note a resolution from the Policy and Resources Committee.
For Information
(Pages 41 - 42)
11. **APPOINTMENT OF SUB-COMMITTEES AND REPRESENTATIVES ON OTHER COMMITTEES**
Report of the Town Clerk.
For Decision
(Pages 43 - 56)
12. **DEPARTMENTAL BUSINESS PLAN: CHAMBERLAIN'S DEPARTMENT - 2017/18**
Report of the Chamberlain.
For Decision
(Pages 57 - 84)
13. **CITY OF LONDON CORPORATION AND CITY OF LONDON POLICE IT STRATEGIES**
Report of the Chamberlain.
For Information
(Pages 85 - 136)
14. **CHAMBERLAIN'S DEPARTMENTAL BUSINESS PLAN 2016/17 - YEAR-END UPDATE**
Report of the Chamberlain.
For Information
(Pages 137 - 142)
15. **CHAMBERLAIN'S DEPARTMENT RISK MANAGEMENT - QUARTERLY REPORT**
Report of the Chamberlain.
For Information
(Pages 143 - 158)
16. **FINANCIAL SERVICES, CITY PROCUREMENT AND IT QUARTERLY UPDATE**
Report of the Chamberlain.
For Information
(Pages 159 - 164)
17. **LOCALLY ADMINISTERED BUSINESS RATES RELIEF SCHEME CONSULTATION RESPONSE**
Report of the Chamberlain.
For Information
(Pages 165 - 176)
18. **ROAD DANGER REDUCTION CLAUSE IN CITY PROCUREMENT CONTRACTS**
Joint report of the Director of the Built Environment and Commissioner of the City of London Police.
For Decision
(Pages 177 - 186)

19. **CENTRAL CONTINGENCIES**
Report of the Chamberlain.
For Decision
(Pages 187 - 200)

20. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND URGENCY PROCEDURES**
Report of the Town Clerk.
For Information
(Pages 201 - 202)

21. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

23. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

24. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 21 February 2017.
For Decision
(Pages 203 - 208)

25. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 209 - 210)

26. **REPORT OF THE WORK OF THE SUB-COMMITTEES - NON-PUBLIC ISSUES**
Report of the Town Clerk.
For Information
(Pages 211 - 214)

27. **DRAFT NON-PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft non-public minutes of the following Sub-Committee meetings:
For Information
- a) Draft non-public minutes of the Corporate Asset Sub-Committee held on 10 February 2017 (Pages 215 - 222)
 - b) Draft non-public minutes of the Efficiency and Performance Sub-Committee held on 17 February 2017 (Pages 223 - 226)
 - c) Draft non-public minutes of the Finance Grants Sub-Committee held on 21 February 2017 (Pages 227 - 228)

d) Draft non-public minutes of the Information Technology Sub-Committee held on 22 February 2017 (Pages 229 - 232)

28. **RISK TREATMENT PLAN - GATEWAY 1-5 AUTHORITY TO START WORK**
Report of the Chamberlain. This report will also be considered by the Projects Sub-Committee on 10 May 2017.

For Decision
(Pages 233 - 248)

29. **PROVISION OF A CORPORATE MANAGED SERVICE FOR MULTI-FUNCTIONAL DEVICES (MFDS) - PROCUREMENT STAGE 3 (CONTRACT AWARD) REPORT - REQUEST FOR DELEGATED AUTHORITY**
Report of the Chamberlain.

For Decision
(Pages 249 - 252)

30. **CITIGEN PERFORMANCE MANAGEMENT BOARD - PROPOSED ELECTED MEMBER REPRESENTATIVE**
Joint report of the Chamberlain and City Surveyor. This report will also be considered by the Corporate Asset Sub-Committee on 22 May 2017.

For Decision
(Pages 253 - 256)

31. **INTEREST RATES FOR LOAN FACILITIES**
Report of the Chamberlain.

For Decision
(Pages 257 - 260)

32. **PAY AWARD AT THE MUSEUM OF LONDON**
Report of the Director of the Museum of London. This report will also be considered by the Court of Common Council on 25 May 2017.

For Decision
(Pages 261 - 262)

33. **WAIVER REQUEST - NON-LOCAL AUTHORITY FUNDS EXTERNAL AUDIT SERVICES**
Report of the Chamberlain. This report will also be considered by the Audit and Risk Management Committee on 23 May 2017.

For Decision
(Pages 263 - 272)

34. **REPORT ON WAIVERS AT £50K AND OVER GRANTED SINCE THE LAST FINANCE COMMITTEE**
Report of the Chamberlain.

For Information
(Pages 273 - 278)

35. **NON-PUBLIC DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND
URGENCY PROCEDURES**

Report of the Town Clerk.

For Information
(Pages 279 - 284)

36. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

37. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

Part 3 - Members Only Agenda

38. **REORGANISATION OF A TEAM WITHIN THE CHAMBERLAIN'S DEPARTMENT**

Report of the Chamberlain.

For Decision